

**Pelican River Watershed District  
Administrator Monthly Report  
February 19th, 2009  
www.prwd.org**

**MAIN DISTRICT WATER QUALITY INITIATIVES**

**Upper Pelican River Watershed District Project.** On Feb 3<sup>rd</sup>, a technical meeting was attended by Guetter, Kral, Pete Waller, Ed Musielewicz, Bob Merritt, Tim James. It was stressed at the meeting by Mr. James the \$50,000 grant money must be spent by June 1, 2009. Kral reported that he is contacting landowners as soon as the documents are prepared by Attorney Ramstad. On Feb 5th – Kral and Guetter teleconferenced with Tim Kohler, NRCS and Brett Coleman, NRCS about RIM/WRP and PL566 funding for the Rice Lake Project. Program funding is up in the air until both the federal and state legislatures finalize their spending /funding packages. Meanwhile, Ulteig engineering will be taking some survey shots of driveways and other targeted areas. The grant will pay for these costs. Landowner's are concerned about how the project will affect their driveways. The semi-annual report for the MPCA grant/loan money was submitted on February 6, 2009.

**Highway 10 Shoreline Restoration Project Update:**

On February 9th, Guetter updated the City of Detroit Lakes Public Utilities committee about the DNR Restore-the-Shore Project. Almeida held a technical committee on February 12<sup>th</sup> to review and finalize planting plans and construction sequencing/staging . A master plan is near complete and will be a guidance document for ordering plant species, budget, installation and many other aspects of the project. The next step will be to order plants (10,000) within the next couple of weeks. Final stages of construction, including the overlook area, will start in April and be followed by additional site preparation and planting. Almeida is currently working on the coordination of purchasing plant materials to fulfill DNR requirements under the grant contract.

**WATER MANAGEMENT RULES**

- a. Permits. See enclosed Rules Report

**DATA COLLECTION AND MANAGEMENT**

The 2009 Monitoring Plan has been completed. Almeida will be presenting monitoring plans and goals to the Board in March for review and approval.

In addition, she is working on gathering information into a database for the Flowering rush treatment signature requirement. Through the use of ArcMap, Almeida has identified parcels that will most likely require signatures for a 2009 treatment. The list is based on the DNR survey of the lakes as well as 2008 treatment areas. A complete list of addresses is being finalized for the first round of action, sending out postcards.

**EDUCATION**

Omberg is setting up a meeting with Brad Green, City of DL to review education ideas to place in their utility bills. Guetter will be finishing up sections of the 2009 Annual Summary within the next couple of weeks.

**GENERAL ADMINISTRATION**

**Financial-** Guetter has been working with Omberg on the financials. The following deposits were made since the last manager meeting: \$75.00 Permit Application Fee. Omberg has been working on preparing the 2008 financials for the audit.

**Personnel** –The Health Reimbursement Account (HRA) has been set up. The Personnel Committee (Haggart, Kral, Okeson) met on February 4<sup>th</sup> to review the draft PRWD Personnel Policy Manual. After review and edits, the committee instructed Guetter to send out the manual to the other managers for review and requested that any comments be made two days prior to the February Manager Meeting. The committee has set their regular monthly meeting time for the first Wednesday on the month at 12:00 PM - 2:00 PM . The District's 2008 Pay Equity Report was filed with the state on January 27<sup>th</sup>.

## **AQUATIC PLANT MANAGEMENT.**

**Lake Vegetation Management Plan (LVMP).** Hecock met with DNR on January 28<sup>th</sup> to review their presentations for the upcoming Feb 2<sup>nd</sup> public input meetings. On February 2, the LVMP public input meetings were held at the City of DL administration building. Hecock documented the meetings attendance and comments. On February 11<sup>th</sup> the LVMP Committee (Imholte, Wickum, Jordan) and Hecock met. Enclosed is a copy of Hecock's meeting notes.

## **ANNOUNCEMENTS**

**Administrator ADA Webinar Training – Sexual Harassment – February 27th**  
**Rice Lake Technical Meeting – Tuesday, March 3<sup>th</sup>**  
**Personnel Committee Meeting – Wednesday, March 4<sup>th</sup>**  
**MAWD Legislative Breakfast – March 18 – 19, St. Paul, MN**

**Ditch Inspector's Report**  
**February 13, 2009**

**Ditch 11/12- Nothing further to report.**  
**Ditch 13- Nothing further to report.**  
**Ditch 14- Nothing further to report.**