



Mission: To protect and enhance the quality of water in the lakes within its jurisdiction.....ensure wise decisions are made concerning the management and related land resources which impact these lakes.

PELICAN RIVER WATERSHED DISTRICT
MEETING ANNOUNCEMENT
Regular MONTHLY MANAGERS' MEETING
Thursday, October 16, 2014
6:15 PM
WATERSHED DISTRICT OFFICE
Wells Fargo Bank, 2nd Floor Conference Room
211 Holmes Street West, Detroit Lakes, MN
(218) 846-0436 www.prwd.org

AGENDA

- 6:15 PM
1. Call To Order
 2. Approval of Agenda and Consent Agenda (Administrator's Report; Secretary's Report –*September 11, 2014 Public Hearing and Regular Meeting Minutes; Rules/Permitting Report; Ditch Inspector's Report*)
- 6:20 PM
3. Progress Reports - Committee Chairs (5 minute reports)
 - a. Personnel
 - b. Aquatic Plant (Projects 1B & 1C)
 - c. Advisory Committee
- 6:40 PM
4. Old Business
 - a. Rice Lake Project Update
 - b. **Office Space Update**
 - c. St. Clair Lake TMDL Update
- 7:20 PM
5. New Business
 - a. **Rule Variance – Hwy 10 linear Project –Groundwater contamination**
 - b. **Revised Water Management Plan Extension**
 - c. **Becker County Bike Path Culverts- Ditch 14 Request**
- 8:10 PM
6. Public Forum (5 minutes)
- 8:15 PM
7. Treasurer's Report
 - a. **Approve October Bills**
 - b. **Review January-September 2014 Revenue and Expenses – to be filed and subject to audit.**
 8. Attorney's Report –
 9. Engineer's Report
 10. Pulled Consent Agenda Items
- 8:30 PM
11. Announcements –December 4-6, 2014 MAWD Annual Meeting, Alexandria, MN
- 8:35 PM
12. Meeting Adjournment

(action items in bold face)



THE PELICAN RIVER WATERSHED DISTRICT OF
BECKER AND OTTERTAIL COUNTIES
MINUTES OF A PUBLIC HEARING AND REGULAR MEETING

September 11, 2014

Managers Present: Okeson, Brainard, Nansen, Imholte, Michaelson

Managers Absent: Kral, Haggart

Staff: Tera Guetter, Administrator; Brenda Moses, Office Manager; Brett Alcott, Assistant Administrator; Terry Anderson, Seasonal

Consultants: None

Advisory Committee: None

Others: Grey Turnage, Mississippi State University

PUBLIC HEARING – 2015 Proposed Budgets and Levies, Special Assessments, and Fees

The Public Hearing was called to order at 6:15 PM by Vice President Okeson.

There were no members of the public who had questions or comments. . Vice President Okeson closed the public hearing at 6:16PM.

REGULAR MONTHLY MEETING

The Regular Managers' meeting was called to order by Vice President Okeson at 6:16 PM.

CONSENT AGENDA

Motion to approve Consent Agenda (Secretary's Report – August 21, 2014 Regular Meeting Minutes; Administrator's Report, Rules/Permitting Report; Ditch Inspector's Report (Brainard, Nansen), carried unanimously.

PROGRESS REPORTS

Personnel Committee – The committee did not meet this past month.

Aquatic Plant Committee – The committee did not meet this past month.

Advisory Committee – Managers Kral and Imholte attended the September 9th tours of Pelican Lake which reviewed ecological impacts of Zebra mussels.

OLD BUSINESS

- a. **Office Space.** Brenda Moses reviewed costs for space improvements for the Wells-Fargo space. **Motion to approve Administrator Guetter to sign the lease agreement with condition to require Wells Fargo Properties Management pay upfront costs for the office improvements and assess the costs back to the District over a 5 year (60 month) period not to exceed a total of \$16,000 (Nansen, Michaelson), carried unanimously.**
- b. **Flowering Rush Research Update.** Dr. Grey Turnage gave a progress report on the 2014 lakewide Flowering rush treatments and plant propagule assessments on Detroit, Sallie, and Melissa. Dr. Turnage reported marked population declines in the plots.

NEW BUSINESS

- a. **2014 Preliminary Budget and Tax Resolutions.** Managers reviewed and approved the 2015 Preliminary Budgets and Levy's, Assessments, Fees – see Exhibit A, attached hereto.
- b. **Board of Soil and Water Resources (BWSR) Targeted Watershed Grant Application.** Grant funds are available for targeted watershed projects which can show measureable nutrient reductions. **Motion to approve applying for a \$1.2M grant to complete the Rice Lake Wetland Restoration and Nutrient Reduction project (Nansen, Michaelson), carried unanimously.**
- c. **Initiative Foundation Aquatic Invasive Species (AIS) Grant.** Floyd Lake Association is proposing to spearhead a pilot program which would increase inspections and decontamination on Big, Little, and North Floyd lakes using an electronic arm at water launch sites and the District proposes to conduct treatments on Melissa for Zebra mussels to control population growth. The District would be the fiscal agent for the project. **Motion to approve applying for the Initiative Foundation AIS grant (Michaelson, Imholte), carried unanimously.**

PUBLIC FORUM – NONE



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TREASURER'S REPORT.

- a. **Approval of September Claims. #13958-13966 and EFT- 246-EFT-252 (\$25,767.12)** The monthly bills were reviewed. Due to the early timing of the September meeting, additional bills will be forthcoming. A complete listing of bills paid will be presented at the October meeting. **Motion to authorize the Treasurer to pay September bills and for the Treasurer and Secretary to review/pay additional monthly bills, (Imholte, Nansen), carried unanimously.**

- b. **September Financial Report.** Treasurer Imholte presented and reviewed the Jan – August 2014 Financial Revenue and Expense Report. **Motion accept the draft Jan-August 2014 R & E Statement and file for audit (Imholte, Brainard), carried unanimously.**

ATTORNEY REPORT. Nothing further to report.

ENGINEER REPORT – Nothing further to report.

PULLED CONSENT AGENDA ITEMS. None.

ANNOUNCEMENTS. Minnesota Association of Watershed District Annual Meeting, December 4-6, 2014, Alexandria, MN.

ADJOURNMENT. Motion to adjourn the meeting at 7:45 PM (Brainard, Okeson), carried unanimously.

Meeting Approved : _____

Respectfully Submitted,
David Brainard, Secretary

Pelican River Watershed District
Administrator Monthly Report
October 10, 2014
www.prwd.org

MAIN DISTRICT WATER QUALITY INITIATIVES

Rice Lake Project –The Board of Soil and Water Resources “Targeted Watershed Demonstration Project” grant proposal to complete the Rice Lake Project made the “first round” cut. Guetter and Peter Mead (Becker SWCD) will be in St. Paul on Wednesday, October 15th to present a one-hour project overview to the grant review panel.

The District received a letter dated September 24, 2014 from Don Baloun, NRCS State Conservationist stating NRCS will continue to partner with the project by providing technical assistance (plan, designs, and implementation activities). Guetter is meeting with Sharon Josephson, US Representative Collin Peterson’s assistant to review potential federal funding on October 10th.

MN GreenCorps Host Site – Jillian Walechka, Green Corps member, began her service year on September 17th 2014. Her assignment is through August 18th, 2015 during which she will be developing a GIS-based inventory, assessment, and maintenance plans/schedules for the District’s storm water management permits and projects. In addition, Walechka will be compiling various water management rules to assist the District with its Rule update process and adding a web page section on storm water regulations and best management practices for water runoff. During her first few weeks here, she assisted with completion of 2014 monitoring, reviewed watershed district duties and responsibilities, and has started using the District’s cloud based GIS system.

Detroit Lake Scenic Overlook Area – Alcott, Guetter, and Walechka met with Becker County Soil and Water Conservation District (SWCD) for input and recommendations for updating plantings on the overlook. Walechka has begun an inventory of the condition and locations of existing trees, shrubs, and plants and will meet with Marsha Watland, Becker SWCD to assist with developing a vegetation replacement plan and maintenance schedule. The planning will be conducted this winter for work to begin in the spring.

Becker County Bike Path/Pelican River – Becker County Highway Department requested assistance with sizing culverts at the confluence of Ditch 14 and Pelican River.

St. Clair TMDL. Tim James, Minnesota Pollution Control Agency notified the District two public meetings for the St Clair TMDL will be held on Thursday, October 23rd at 3:00- 4:30 pm and at 6:00-7:30PM at the Minnesota Pollution Control Agency, Lower Level Conference Room, 714 Lake Avenue, Detroit Lakes, MN.

WATER MANAGEMENT RULES

Permits - see enclosed report.

HWY 10 Frontage Road – A recently discovered “brownfield” site at the former Grover Lindberg Truck Stop was identified at the location designated for the storm water management pond. There are nearby adjacent groundwater monitoring wells which meet soil/groundwater standards. Needless to say, it was a “surprise” to all agencies involved, especially at this late date in the design and permitting process. It is not recommended to disturb the area and MN DOT is revising its road plans to include a geotextile overlay to avoid disturbing the subsurface soils. MN DOT is requesting a variance to the District’s Water Management Rule due to this extenuating circumstance.

EDUCATION

Concordia College limnology classes were here on September 27 and 29th to review the District’s programs including monitoring, storm water management, wetland restoration, and AIS activities. The students collected water samples on Little Floyd, Big Detroit, and Long lakes for e coli. Little Floyd results came back high. The 2015 monitoring plan will include e coli sampling on Little Floyd. The tests will be set up to differentiate between waterfowl and human bacteria.

Moses continues to develop AIS material for the classroom and spoke with 5th graders at Holy Rosary on AIS in the area, how it got here, and what they can do to stop the spread.

Website/ArcView GIS Training – Staff met with Peter Mead, GeoGurus, to review the progress of the website development and developed a matrix for updating the site.

MONITORING

Alcott wrapped up the lake monitoring season by obtaining one last sample from this year's lake sample locations. Data entry has been completed and analysis has begun. Stream sampling is expected to be complete by the end of October by retrieving all field instruments and completing a detailed inventory of the Ditch 11/12 before winter. Stream data entry has also been completed and analysis begun. Alcott expects to have a water quality report completed in November.

AQUATIC PLANT MANAGEMENT

Flowering Rush 2014 Research Treatments and Assessments - Alcott assisted Grey Turnage (Mississippi State) with obtaining sediment core samples for remaining root structures in late September. Samples are being analyzed at the Mississippi lab. A report is due by March 2015. According to Turnage, much progress was made this year in our battle with Flowering Rush, but we will have to continue to treat annually to inhibit re-growth. For 2015 season, Turnage will assist the District with reviewing current treatment locations/application.

Becker County AIS Panel—Decontamination training was completed on October 1st and 2nd for level 2 watercraft inspectors. Alcott attended the October 2nd training to become Level 2 certified on the Hydroblaster machine purchased by Becker County. An informational Seminar was put on by COLA on September 30 and was attended by over 150 people from all over Northwestern MN. Speakers identified the need for collaborative work to stop AIS spread. Jim Foust, Hydro Engineering, talked about Zebra Mussel information and decontamination techniques, and Guetter made the closing remarks. We continue to work on the AIS panel to give input and assist Becker County with the launch of the Level 2 inspection program scheduled to begin at the beginning of the 2015 boating season.

With decontamination now possible in Becker County, Moses and Alcott will begin researching new signage costs and possibilities with the MN DNR to inform and alert the public of their responsibilities when entering and leaving waterways.

GENERAL ADMINISTRATION

Revised Management Plan –Guetter met with Brett Arne, MN Board of Soil and Water Conservation Service (BWSR) to discuss extending the deadline for completing the Revised Management Plan from February 2016 to February 2017 or 2018 to incorporate additional data into the plan, including the St. Clair Lake TMDL, Drainage Inventory, Ag BMP project effectiveness, and potentially the completion of the MPCA Ottertail Watershed Restoration and Protection Strategies (WRAPS) which is a scientific study of the basin (physical, chemical, biological. assessment).

Staff has started reviewing background data requirements and has started assembling the information. Green Corps member, Jillian Walechka, has been collecting information on various water management rules which will be used for future meetings.

Initiative Foundation AIS Grant The grant application was submitted last month.

Office Move – Moses continues to work with suppliers on paint and carpet for the new office space. A painter has been scheduled to begin November 1. She is also checking with an electrician due to outlets in half wall in the reception area. Wells Fargo is being notified for approval on all changes. Nansen contacted Wells Fargo regarding costs and a longer term lease.

Ditch Inspector's Report

October 2014.

Ditch 11/12- Mr. Lundberg trapped 2 beavers just south of Campbell Lake. Mr. Lundberg indicated the landowner may be removing the dam.

Ditch 13- Two beaver dams were reported to Roger Lundberg – one dam is located 50 yards north of Randolph Road and the other north of HWY 10 in the area of old railway spur. Mr. Lundberg trapped 3 beavers. He recommended contacting Scott Allie to remove the two dams.

Ditch 14-Nothing further to report.

PRWD Rules of Enforcement Report - October 10, 2014

Permits Issued:

14-31	City of Detroit Lakes	TH 10 Frontage Road & Grant Street	Extension of sanitary sewer and watermain through Long Lake park & west of airport.	
14-32	Scott & Kerri Wolff	916 Longview Drive	Alteration to Land – tree removal	Long Lake

Extension Granted:

13-18 – Sandy Leum – 880 White Clover Beach Rd. - Detroit Lake

Projects Currently in Review:

MN DOT – Hwy 10 & 59 Improvement project

Mark & Anna Gryte – 16599 Long Beach Dr. – Restoration needed in spring

