PERMIT

PERMIT MUST BE POSTED AT PROJECT SITE, VISIBLE FROM ROAD

Permit Number 20-01                     Permit Date: 02/05/20

Permit Granted To:

Trinity Lutheran Church

Project Address 1401 Madison Ave.

City, State, ZIP: Detroit Lakes, MN 56501

Project Type Addition to building and modifications to parking lot.

Permit Granted with the Following Conditions to be Satisfied by the Permit Holder:

2. Project will be constructed as shown on approved Design Plans, prepared by MBN Engineering, dated 12/19/2019.
4. Owner is responsible for long-term maintenance of the project as described on sheet C601 of the approved Design Plans, Prepared by MBN Engineering, Dated 12/19/2019.
5. Provide Detailed schedule indicating dates and sequence of land alteration activities 2 weeks prior to construction.
6. Provide name, address, and phone number of the part responsible for maintenance of all erosion control measures prior to construction.

**All measures must conform to other applicable Zoning and Shoreland Ordinance regulations (Becker County, City of Detroit Lakes, Minnesota Pollution Control Agency, MN Department of Natural Resources)

This permit is valid for 18 months.

Permit may be revoked at any time upon violation of Pelican River Water Management Rules. Any changes to this site permit results in nullification of this permit and a new permit will have to be obtained.

[Signature of Tera Guetter, District Administrator]
PELICAN RIVER WATERSHED DISTRICT
PERMIT REVIEW

REVIEW DATE: January 23\textsuperscript{rd}, 2019
WENCK REVIEW ID: 19-14
ITEM: Trinity Lutheran Additions

RECOMMENDATION TO DISTRICT ADMINISTRATOR:

- X Issue permit with 1 Condition
- Verify compliance with conditions before permit issue (see end of report)
- Deny permit

APPLICANT: Trinity Lutheran Church
1401 Madison Avenue
Detroit Lakes, MN 56501

PURPOSE: The proposed project involves the re-development of a 1.52-acre site. The project involves three building additions, adjustments to the layout of the parking lot, and the installation of an infiltration basin for stormwater management. The project proposes to add 0.02 acres of impervious and will increase the total impervious of the site to 0.93 acres (61.1\%) of the 1.52-acre site.

LOCATION: 1401 Madison Avenue
Detroit Lakes, MN 56501

APPLICABILITY:
Total impervious surface (new and existing) in excess of 25\% of lot area

EXHIBITS:
1. Trinity Lutheran Church Addition and Remodeling Civil Plans (Sheets C100-C601), by MBN Engineering, dated January 20\textsuperscript{th}, 2020, received January 20\textsuperscript{th}, 2020.
3. Hydrology Summary Chart, by MBN Engineering, received November 21\textsuperscript{st}, 2019.
4. Pre- and Post-Development Hydrology Reports, by MBN Engineering, received November 21\textsuperscript{st}, 2019.
5. Hydrology Report, by MBN Engineering, dated December 12\textsuperscript{th}, 2019, received January 7\textsuperscript{th}, 2020.
FINDINGS:

Maintenance: A detailed schedule indicating dates and sequence of land alteration activities has not been received. A detailed description of how erosion and sediment control and soil stabilization measures will be monitored, maintained, and removed has been received. The name, address and phone number of the party responsible for maintenance of all erosion control measures has not been provided. A maintenance plan for on-site treatment measures has been provided.

Soils & Erosion Control Plan: Soils affected by the proposal are poorly graded sand and poorly graded sand with silt. Preliminary landscaping plans for storm water treatment practices and site re-vegetation have been provided. Adjacent properties are protected from sediment deposition. Wetlands, waterbodies and water conveyance systems are protected from erosion. Project site is greater than 1 acre; an NPDES permit is required.

Grading Plan: The location/dimension of existing property lines, roads, structures, utilities, easements, and paved and unpaved areas has been provided. A detailed site topographic plan (minimum 2-foot contours) for the proposed project conditions, which clearly indicates alterations to existing grades and topographic features, has been provided.

Stormwater & Hydraulics: Stormwater leaving the site is discharged into a well-defined receiving channel or pipe and routed to a public drainage system. The rate of post-development runoff from the site does not exceed pre-development rates for the 5-, 25-, and 100-year, 24-hour storm events.

Water Quality: Water quality treatment facilities achieve 90% TSS and 50% total phosphorus removal. The infiltration basin is designed correctly.

RECOMMENDATION TO DISTRICT ADMINISTRATOR:

X Issue permit with 1 Condition

Verify compliance with conditions before permit issue (see end of report)

Deny permit

As your re-submittal is reviewed, we may find the need to request additional information, and will so inform you.

Conditions:

1. Provide the following:
   a. A detailed schedule indicating dates and sequence of land alteration activities 2 weeks prior to construction.
   b. The name, address and phone number of the party responsible for maintenance of all erosion control measures prior to construction.
PERMIT APPLICATION FORM

Property Owner(s): Trinity Lutheran Church
Mailing Address: 1401 Madison Ave,Detroit Lakes, MN 56501
Phone: (218) 847-7211 Cell:
Email: tlchurch@arrv.net
Project Address: 1401 Madison Ave.
Detroit Lakes, MN
Parcel ID Number(s): 49007700 and 497013000

Permit should be sent to: ☑ Mailing Address ☑ Contractor ☑ Call to pick up ☑ Phone:

PERMIT APPLICATION PURPOSE (indicate all which apply)

Small Site Permits
_____ Shore Impact Zone Alterations (including land, impervious surface, and vegetation alterations including sand blanket, rip-rap, sidewalk, buildings, tree removal, shoreline plantings or changes, Ice Ridge Repair)
_____ Bluff Impact Zone/Steep Slope Alterations within Shoreland District (including land, impervious surface, and vegetation)
_____ Retaining Walls within Shore/Bluff Impact Zone
_____ Residential Stormwater Management - >25% impervious lot coverage and less than 10,000 ft²

Large Site Permits
_____ Residential Stormwater management - greater than 10,000 ft² impervious within Shoreland District
_____ Commercial Stormwater Management (> 25% impervious lot coverage or >10,000 ft²)
_____ Stormwater management - Greater than 1 acre impervious surface
_____ Stormwater management - Subdivision, Planned Unit Developments (PUD's), Plats, Storage Condos, Developments based upon certified surveys
_____ Stormwater management - Changes to, including construction or re-construction, of stormwater infrastructure, private or public highways, roads, streets, parking lots, Public Water Access, bridges, culverts, and inlets to Waters of the State.

Public Drainsage - Becker County Ditch 11-12; 13, 14 - Dredging, filling, diking; culvert, bridge crossings; bank stabilization; channelization; lateral construction or repair; grass, shrub or tree removal within 16.5 feet; snow storage within 50 ft of ditch or lateral

Project Purpose/Description: (Please be specific)
Lake Name (If applicable): Big Detroit Lake

Proposed start date: May 2020
Proposed completion date: February 2021

ADDITIONAL PERMITS

City of Detroit Lakes
Permit REQ'D ☐ RECD ☐
Variance REQ'D ☐ RECD ☐
Mitigation REQ'D ☐ RECD ☐

Becker County
Permit REQ'D ☐ RECD ☐
Variance REQ'D ☐ RECD ☐
Mitigation REQ'D ☐ RECD ☐

MN DNR; MN PCA; Becker SWCD
Permit REQ'D ☐ RECD ☐
NPDES REQ'D ☐ RECD ☐

If variances are required, the approved conditions need to be included for permit approval.

*Additional permits may be required in addition to Pelican River Watershed District Permit
Please attach copies of all permits and variances received

*Continue to page 2 for signature and permit application checklist

May 2019
PERMIT APPLICATION SUBMISSION CHECKLIST

- Completed permit application, signed by the Property Owner, or notarized Authorized Agent
- Site plan, erosion prevention and sediment control plan, maintenance plans, and other information and calculations (soil borings percolation test results, etc.) as per the District Engineer Technical Memo revised November 7, 2018
- Application and Field inspection fees according to the most recent schedule

TERMS OF THE PERMIT

Applying for a permit issued through the Pelican River Watershed District (PRWD) in no way precludes obligation for permit application that may be required through OTHER governmental agencies. Any work performed prior to obtaining all required authorizations may be subject to Federal, State and/or administrative, civil, and/or criminal penalties. No liability shall be imposed on the District or any of its officers, agents or employees on official or personal grounds, on account of the granting of this permit, on account of any damage to any person or property resulting from any act or omission of the Permittee or any of its agents, employees or contractors relating to any matter hereunder. This permit shall not be construed as limiting any legal claim or right of action of the District against the Permittee, its agents, employees or contractors for the violation of, or failure to comply with, the provisions of the permit or applicable provisions of law.

When all items have been satisfactorily completed and the District determines the project meets the District’s Rule requirement, this permit will be issued. The permit may be picked up at the District office, or it will be mailed to the designated address. A copy of the approved permit will be sent to the applicable local governmental entity (Becker or Ottertail County, City of Detroit Lakes Zoning departments).

The permit will be valid for eighteen (18) months from the date of issuance, unless otherwise suspended or revoked. A permit may be extended at no charge, provided the property owner notifies the District in writing stating the reasons for extension. Any plan changes, and related project documents must also be included in the extension application. The District must receive the extension application at least thirty (30) days prior to the permit’s expiration date as issued.

If changes are made to the permitted plans for this project, changes must be submitted to the District (in duplicate form) for review prior to installation or completion occurs. If changes to the original (permitted) plans are approved, an amended permit will then be issued.

This permit may be terminated by the Board of Managers without notice at any time deemed necessary for the management of the water resources of the District, or in the interest of public health and welfare, or for violation of any of the provision of this permit.

A permit surety may be required of the permit holder or applicant. A surety is a monetary sum (an amount set by the Board of Managers, District staff and/or the District engineer after review of the project application or approved permit) provided by the applicant/permittee to the District to ensure the project is completed as designed and in compliance with District Rules. The District returns the money to the applicant/permittee after all permit conditions are met and the project is complete. If the District requires a surety, the applicant/permittee must provide the District the surety amount in the form of a check made out to the Pelican River Watershed District, or a Performance Bond, or Letter of Credit.

PERMIT APPLICATION AGREEMENT

"I understand that, as a Permittee, I am legally accountable to ensure compliance with the terms and conditions of the permit. I understand that I am not authorized to begin the project until I received the permit and the permit is posted as directed on the project site. If the project is modified, I will obtain approval by the District before I continue with the project. I authorize the District, and its agents, employees, officers, and contractors to enter the project site to perform any inspection or work authorized by the permit or any applicable law."

"I certify that I have thoroughly read and understand the information on this permit application, including submittal requirements."

Signature: [Signature]
(Property owner, or Authorized Agent signature)

Date: [Date]

Permit Number: [Permit Number]

ACTION BY THE PELICAN RIVER WATERSHED DISTRICT

The above application is APPROVED / DISAPPROVED this [5th] day of [February], 20 [20], by the Pelican River Watershed District

By: [Signature]

Its: [Administrator]