AGENDA

6:15 PM
1. Call To Order

2. Approval of Agenda and Consent Agenda (Administrator’s Report; Secretary’s Report – June 18, 2015 Regular Meeting Minutes; Rules/Permitting Report; Ditch Inspector’s Report)

6:25 PM
3. Progress Reports - Committee Chairs (5 minute reports)
   a. Personnel
   b. Aquatic Plant (Projects 1B & 1C)
   c. Advisory Committee – MAWD summer tour feedback

6:35 PM
4. Old Business
   Manager summer tour feedback

6:50 PM
5. Treasurer’s Report
   a. Approve July 2015 Bills
   b. Approve Fund transfer
   c. Approve 2nd Quarter Manager Per Diems and Expenses
   d. Review January – June 2015 Revenue & Expenses – to be filed and subject to audit.

7:05 PM
6. New Business
   a. BWSR Grants
   b. Comprehensive Water Management Plan Update

7:35 PM
7. Public Forum (5 minutes)

7:40 PM
8. Attorney’s Report
9. Engineer’s Report
10. Pulled Consent Agenda Items

7:50 PM
11. Meeting Adjournment

(action items in bold face)
Managers Present: Brainard, Imholte, Okeson, Noyes, Haggart, Michaelson
Managers Absent: Kral
Staff: Administrator Guetter, Office Assistant Moses; Terry Anderson-seasonal
Consultants: Marlon Mackowick, Wencck Engineering
Advisory Committee: None
Others: Gray Turnage, Mississippi State University-Flowering Rush Researcher

The Regular Managers' meeting was called to order by Vice-President Okeson at 6:15 PM.


PROGRESS REPORTS
a. Personnel Committee - The committee did not meet.
b. Aquatic Plant Committee - The committee did not meet.
c. Citizen Advisory - The committee did not meet.

OLD BUSINESS
A. Aquatic Invasive Species (AIS) - Flowering Rush/Curly-leaf Pondweed. Guetter reported the Curly-leaf pondweed (CLP) beds, approximately 50 acres, are dense on the north side of Big Detroit between Lodge on the Lake and extending west to the Pelican River outlet. Staff also noted CLP areas on Sallie and Melissa lakes, however, these areas are considerably smaller. The District started harvesting on Big Detroit after DNR permit was issued, and Anderson reported fifteen loads had been removed so far. He noted the CLP started releasing and blowing up on shores (a natural plant cycle phenomena) and was not caused by the harvesting activity.

Gray Turnage, Mississippi State University. Mr. Turnage reported he will be training staff (Alcott and summer interns) to collect the Flowering rush core samples on the treatment sites, reviewing the treatment areas, and developing a preliminary/draft operational treatment plan based upon the core sampling results.

2015 Flowering rush treatments. The MnDNR staff and Guetter reviewed the flowering rush treatment areas on Detroit, Curfman, Sallie, and Melissa lakes for 2015 MnDNR permits. Treatments will occur after the core samples are collected, sometime in the June 29- July 1 timeframe.

TREASURER'S REPORT
a. Approval of June 2015 Claims #14052-14064, EFT 434-440 ($79,254.23). The Managers reviewed the bills and transfers. Motion to pay the June 2015 bills (Imholte, Brainard), carried unanimously. Motion to transfer $67,000 from Wells Fargo Savings to Checking account (Imholte, Brainard) carried unanimously.


NEW BUSINESS
a. Professional Lake Management (PLM) Contract –Managers reviewed the herbicide contract based upon MN state vendor pricing from PLM. Motion to approve entering into the PLM contract in the amount up to $62,855.68 for two treatments and to authorize Administrator Guetter to sign the contract (Michaelson, Haggart), carried unanimously.

b. Concordia College – Flowering Rush Proposal. Guetter reviewed the proposal for collecting core samples and analysis. There was general agreement among the managers the proposal cost was too expensive. No action taken.
THE PELICAN RIVER WATERSHED
DISTRICT OF
BECKER AND OTTERTAIL
COUNTIES
MINUTES OF REGULAR MEETING

C. NRCS Regional Conservation Partnership Program (RCPP) Grant Pre-Application for Rice Lake Wetland Project. The District was encouraged by NRCS staff to apply for a 2015 Farm Bill RCPP grant to complete the Rice Lake Wetland project. The first step is to submit a pre-proposal application by July 8th. The District will then be notified if the project is selected to submit a full project application (due Oct 1). Guetter distributed an email from Manager Kral which encouraged the Board to authorize the pre-application submittal. Manager Noyes, a recent new board manager, requested a project briefing. Motion to authorize Administrator Guetter to submit a NRCS Regional Conservation Partnership Program (RCPP) pre-proposal application for the Rice Lake Wetland Project, (Noyes, Imholte), carried unanimously.

d. Board of Managers Project Tour. Staff suggested potential tour sites including reviewing the Detroit Lake Overlook area improvements (plantings, erosion repair), Campbell Creek, permit violations, flowering rush/bulrush on Lake Sallie. The managers set the tour date for Tuesday, July 14, 2:00 PM with an inclement weather alternate date for July 21, 2:00 PM.

PUBLIC FORUM – NONE

ATTORNEY REPORT—Nothing to report.
ENGINEER REPORT—Engineer Mackowick stated he is reviewing project plans submitted by the City of Detroit Lakes to fix an existing drainage/runoff issue on South Shore Drive near the MnDNR public waters access. The plans include installing a culvert to intercept the road storm water runoff to prevent it from discharging through a riparian property and into Detroit Lake.

PULLED CONSENT AGENDA ITEMS—NONE

ANNOUNCEMENTS—The Minnesota Association of Watershed District’s Summer Tour will be held June 24-26, Duluth, MN. Okeson, Haggart, Imholte, Guetter and Alcott will be attending the conference. Guetter will arrive a day early to attend the Administrator’s meeting.

ADJOURNMENT. Motion to adjourn the meeting at 7:37 PM (Brainard, Okeson), carried unanimously.

Respectfully Submitted,
David Brainard, Secretary
No tape was made of this meeting.

Tera Guetter, Administrator
# Pelican River Watershed District
## Claims Paid
### June 2015

<table>
<thead>
<tr>
<th>Date</th>
<th>Num</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>WF Expense Checks</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>06/18/2015</td>
<td>14052</td>
<td>50.88</td>
</tr>
<tr>
<td>06/18/2015</td>
<td>14053</td>
<td>914.01</td>
</tr>
<tr>
<td>06/18/2015</td>
<td>14054</td>
<td>7,787.03</td>
</tr>
<tr>
<td>06/18/2015</td>
<td>14055</td>
<td>32,000.00</td>
</tr>
<tr>
<td>06/18/2015</td>
<td>14056</td>
<td>586.63</td>
</tr>
<tr>
<td>06/18/2015</td>
<td>14057</td>
<td>32,814.91</td>
</tr>
<tr>
<td>06/18/2015</td>
<td>14058</td>
<td>352.08</td>
</tr>
<tr>
<td>06/18/2015</td>
<td>14059</td>
<td>47.50</td>
</tr>
<tr>
<td>06/18/2015</td>
<td>14060</td>
<td>606.90</td>
</tr>
<tr>
<td>06/18/2015</td>
<td>14061</td>
<td>75.77</td>
</tr>
<tr>
<td>06/18/2015</td>
<td>14062</td>
<td>101.45</td>
</tr>
<tr>
<td>06/18/2015</td>
<td>14063</td>
<td>426.00</td>
</tr>
<tr>
<td>06/18/2015</td>
<td>14064</td>
<td>50.16</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>$ 75,813.32</strong></td>
</tr>
<tr>
<td><strong>Bell State Bank - Electronic</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>06/22/2015</td>
<td>EFT-434</td>
<td>*Alcott, Brent 64.50</td>
</tr>
<tr>
<td>06/22/2015</td>
<td>EFT-435</td>
<td>*Anderson, Terry 180.39</td>
</tr>
<tr>
<td>06/22/2015</td>
<td>EFT-436</td>
<td>*Guetter, Tera 30.00</td>
</tr>
<tr>
<td>06/22/2015</td>
<td>EFT-437</td>
<td>*Moses, Brenda 6.90</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>$ 281.79</strong></td>
</tr>
<tr>
<td>06/22/2015</td>
<td>EFT-438</td>
<td>RMB Environmental Laboratories, Inc. 1,613.00</td>
</tr>
<tr>
<td>06/22/2015</td>
<td>EFT-439</td>
<td>Wells Fargo-Office Lease 1,299.58</td>
</tr>
<tr>
<td>06/22/2015</td>
<td>EFT-440</td>
<td>Xerox Corporation 246.54</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>$ 3,159.12</strong></td>
</tr>
<tr>
<td><strong>Total June Expenses</strong></td>
<td></td>
<td><strong>$ 79,254.23</strong></td>
</tr>
</tbody>
</table>

### June Payroll - Direct Deposit

<table>
<thead>
<tr>
<th>Date</th>
<th>Num</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>6/4/2015</td>
<td>EFT 417-423</td>
<td>Employee Payroll</td>
<td>6235.88</td>
</tr>
<tr>
<td>6/11/2015</td>
<td>EFT 424-426</td>
<td>Suplemental Benefit</td>
<td>628.62</td>
</tr>
<tr>
<td>6/18/2015</td>
<td>EFT 427-433</td>
<td>Employee Payroll</td>
<td>6573.92</td>
</tr>
<tr>
<td>6/30/2015</td>
<td></td>
<td>Federal Withholding</td>
<td>4655.30</td>
</tr>
<tr>
<td>6/30/2015</td>
<td></td>
<td>MN Witholding Tax</td>
<td>662.00</td>
</tr>
<tr>
<td>6/30/2015</td>
<td></td>
<td>MN HCSP</td>
<td>300.00</td>
</tr>
<tr>
<td>6/30/2015</td>
<td></td>
<td>PERA</td>
<td>1770.80</td>
</tr>
<tr>
<td>6/30/2015</td>
<td></td>
<td>NACO</td>
<td>2383.14</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Total June Payroll</strong></td>
<td><strong>$ 23,209.66</strong></td>
</tr>
</tbody>
</table>

### Total June Expenses & Payroll

**$ 102,463.89**

---

David Brainard, Secretary
Tera Guetter, Administrator
RULES OF ENFORCEMENT
July 2015

PERMITS ISSUED:

15-66  Judd Graham  1866 Brainard Circle  Rip rap/sand blanket
15-67  Walter/Patricia Gordon  12418 & 12404 Lois Lane  Rip rap repair
15-68  Kevin/Deb Ross  24034 Cherry Hill Lane  Alteration to land
15-69  Joni/Jason McCrackin  12606 So. Abbey Lake Ln.  Alteration to land & vegetation
15-70  Michael/Jennifer Gunderson  1300 East Shore Dr.  Alteration to land & rip rap
15-71  Ryan Hill  919 Pembina Trail  Alteration to land
15-72  Janna Ross  2529 No. Long Lake Rd.  Rip rap
15-73  Chris Haug  24496 Riverside Rd.  Alteration to land/beach sand blanket
15-74  Christine Morgan  12093 Fern Beach Dr.  Repair ice damage.
15-75  James Argent  12434 Lois Lane  Alteration to land

Permit Applications submitted:

- Knute Thorsgard—14416 E. Fox Lake Rd.—Lake access/boat ramp

VIOLATIONS UNDER REMEDIATION:

None

OTHER PROJECTS UNDER REVIEW:

None
MAIN DISTRICT WATER QUALITY INITIATIVES

Rice Lake Project- A pre-application for NRCS Regional Conservation Partnership Program (RCPP) was submitted on July 8th for technical and financial assistance towards completion of the upper and lower structures. Many thanks to Red River Basin & NRCS staff for their assistance and input with the application. The District will also be seeking state cost share funds for the project in upcoming grant rounds.

DL Overlook Restore the Shore Improvements – The interns have been watering the planter boxes according to the maintenance schedule. The District received the $3,500 pledge from Lake Detroitors as cost share support for the project.

Revised Management Plan update – Guetter is meeting with NRCS and Becker Soil and Water Conservation Service on July 21st to start identifying resource priorities and targeted sub-watershed areas.

Detroit Airport Meeting- The technical agency scoping meeting was held on June 22nd. Meeting notes were emailed out to Managers for review and comments. The District will submit comments for the project later this month.

WATER MANAGEMENT RULES

Permits - A meeting was held on June 16th with Dave Neisen, City of DL building inspector; Dillon Ramstad-Skoyles, City summer intern; Eric Ewenson-Marsden, Becker County Planning and Zoning; Marsha Watland, Becker SWCD, Guetter and Alcott from PRWD regarding recent shoreland violations and how to move forward and work together and try to eliminate some of the issues.

Guetter is meeting on July 13 with City of Detroit Lakes CDC committee to review violation issues.

Detroit Lakes Planning Commission – The June 2015 agenda items were reviewed and no comments were submitted (no issues related to the District’s Water Management Rules).

MONITORING

Lake and Stream Monitoring. The interns have been busy measuring stream flow to determine an accurate rating curve. Stream levels are closer to average due to low rainfall in June. They continue to follow the lake monitoring schedule – water quality appears to be good heading into July, despite higher than normal rainfall events.

Equipment - The new Trimble surveying equipment arrived and training was conducted on June 29. The equipment has already been invaluable with determining benchmark and stream gauge zero elevations.

EDUCATION/OUTREACH

KDLM Radio – Guetter was the June guest on Hodge Podge and discussed Flowering rush new operational treatment plan, the DL Planning Commission Training session (need to work together), and completion of the Detroit Overlook restoration project.

Becker County Fair – Moses and the interns will be staffing our fair booth located in the MnDNR building from July 29-Aug 1. This year we are planning a children’s game which focuses on plants and animals that are “helpful” or “harmful” to our lakes.

Becker County Ordinance Review Committee Guetter attended the July 9th meeting which reviewed dock additions and “housekeeping” changes which primarily addressed consistency language between sections.

City of Detroit Lakes Planning Commission Training Session – Guetter presented District Rules at an informational session held on Monday, June 29th.
Lake Association Meetings – Information and literature was supplied for Long Lake. Guetter spoke at Lake Detroiters meeting on June 27. Becker County Coalition of Lake Associations meets the second Thursday of the month April-October at the Holiday Inn, 6:30 – 8:30 PM.

AQUATIC PLANT MANAGEMENT

Roadside Pickup – Curly Leaved Pondweed (CLP), an aquatic invasive species, continued to plague the North Shore Drive area the end of June and early part of July, despite our efforts to remove the floating CLP mats prior to washing up on shore. Accordingly, the roadside pickup volume of aquatic plant material is much higher than normal over the past couple of weeks. The office received complaints the harvester was causing plants to blow in on shores, however it was explained, the CLP plant cycle is different than native lake plants – it starts growing in the fall months and matures in June and dies off by early July.

Operations Equipment – The harvester is leaking hydraulic fluid and will need to be repaired. Anderson reported he has not had a chance to repair the building roof leak, but anticipates it will be done in the near future.

Flowering Rush Treatments – Mississippi State researcher, Gray Turnage, worked with Alcott and our interns June 19 – 22 taking core samples and training staff on protocols. Our permits weren’t received from the MN DNR until Monday, June 29. Our first treatment was applied on Tuesday, June 30. We did receive several calls inquiring as to why we waited until the holiday week to treat and explained it was out of our control. MN DNR did agree to a pilot 5 acre test plot for mixed Flowering rush and bulrush stands near the We Fest campground area on Lake Sallie. Alcott assisted DNR staff with stem count sampling on the 5 acre pilot site.

U of MN AIS Research Center Advisory Committee – Guetter attended the final strategic plan session in St. Paul on June 23rd. which outlines research needs assessment, funding, researcher recruitment, etc.

MN DNR AIS Advisory Committee – the committee does not meet during the summer months.

GENERAL ADMINISTRATION

Minnesota Association of Watershed Districts Summer Tour - The summer tour was held in Duluth on June 24-25. Okeson, Haggart, Imholte, Guetter, and Alcott attended the tour. Alcott and the administrator from Middle Fork-Crow River Watershed district planned an excellent tour. Guetter also attended the Administrators meeting in Duluth on June 24th.

Ditch Inspector’s Report
July 2015

Ditch 11/12 - Nothing to report.

Ditch 13 – On June 16, Arvin Halvorson, 1005 North Shore Drive, reported blockage from tree snags due to recent storm damage. Scott Allie Tree Service removed several trees from the ditch.

Ditch 14 – Nothing to report.
Hecock honored by Lake Detroiters for water quality work

By Vicki Gerdes on Jul 7, 2015 at 3:33 p.m.

Though he actually grew up in Detroit, Michigan, and spent 30 years as a geography professor at Oklahoma State University, Dick Hecock says his family has been a part of the Lake Detroiters Association for three generations now.

“We’ve been members for a long time,” he says. “My father, my mother and my grandparents were all Lake Detroiters.”

In fact, says Hecock, his grandmother was a charter member of the 71-year-old lake association, which held its annual meeting late last month.

So even though he and his wife Georgia have only been full time residents of Detroit Lakes since 1993, he spent many a summer day at his family’s lake home here.

When the Lake Detroiters presented him with their “Friend of the Lakes” Award at their annual meeting on June 27, Hecock accepted it with a full sense of the award’s significance.

“The first Friend of the Lakes Award was given in 1974, and there have been about 20 of them since then,” he says.

In other words, it isn’t an annual occurrence, but an honor that’s given only to the most deserving.

“The Lake Detroiters Association Board of Directors awards the ‘Friend of the Lakes’ distinction to someone who has shown an extraordinary commitment to improve the lakes in some way, either by serving the association, outstanding stewardship to the lake, improving lake quality or dedicated to protecting lake resources,” says Lake Detroiters President Barb Halbakken Fischburg.

“Lake Detroiters, Becker County, and Minnesota are very fortunate for the expertise that Dick contributes towards lake advocacy,” she continued. “He is always on the front lines for water quality protection and he provides strategic direction and programs for our lake association — his expertise is definitely ‘one-of-a-kind!’”

In presenting Hecock with the award, Halbakken Fischburg noted that he had been “a great supporter of Lake Detroiters, lake protection advocacy, and has served many terms on the Board of Directors.

“Dick’s family has been a part of Detroit Lake since 1917 and he and his wife Georgia have made their city home on North Shore Drive since 1993. Dick observes all the necessary aspects to preserve shoreline – practices what he teaches – and has a great example of a native plant shoreline.

“Dick is always willing to step up to the plate and devote time to Lake Detroiter projects — the most recent (2015) being amending the bylaws and currently he serves as chair of the LDA Waterfront Committee.

“Not only is he known to Lake Detroit (residents), but also for lake advocacy in Becker County. Dick also has developed a well-deserved reputation and statewide respect as a water quality expert.

He previously was professor and head of the Department of Geography at Oklahoma State University, where he specialized in water resources planning.”

“Dick was in attendance at the very first Pelican River Watershed District meeting in June of 1966,” she said — even though he was not a resident of the Detroit Lakes area at that time.
In 1993, when he and Georgia moved to Detroit Lakes, he became the watershed district administrator, and even after he retired in 2000 and was succeeded by Tera Guetter — whom he actually hired for the position — Hecock continued to serve as the senior watershed advisor for PRWD until just two years ago.

Even though he has stepped down from the watershed district, Halbakken Fischburg said he “continues to participate in many of their strategic projects. So for 49 years he has been one of the local lake’s best advocates.

“The Becker County Coalition of Lake Associations benefits from Dick’s expertise too,” she added, noting that he “stepped up to the plate” and reviewed COLA’s mission and developed its long-range plan a few years ago, as well as serving as COLA president for five years.

He continues to serve on the COLA Executive Committee as well. In addition, he has served on the board of the Pickerel Lake Association, as he and Georgia have had a “country home” on Pickerel Lake since 1972.

The reason for this was simple, Hecock says. His family had a home on Detroit Lake, while Georgia’s family had a home on Lake Sallie, and their relatives were always fussing over where they would stay when they visited — so they bought a home on another lake altogether.

Today, though they still maintain the Pickerel Lake property, their two grown children, Doug and Bess (who live in Lewisburg, Pa., and Brooklyn, N.Y., respectively), actually spend more time there, with their families.

Besides his lake advocacy work, Hecock enjoys gardening, biking, traveling with Georgia and playing with their dog, Audrey. He is also involved with TeacHaiti, Rotary, and plays the organ at St. Luke’s Episcopal Church, where Georgia currently serves as a minister.

As for his award from Lake Detroiter, Hecock says he is extremely proud to be a “Friend of the Lakes.”

Past award recipients have included a virtual “who’s who” in local lake and water quality advocacy, he said — from early recipients Winston Larsen (former city engineer), Jim Knapp and Tom Rogstad to Carol Bergren, Judy Stowman, Sally Hausken, Mara Bergen, Tom Oakes, Morrie Estenson, Clem TeVogt, Mark Geihl, Nancy Henke, Ginny Imholte, Gerrie Rutledge, and Jack Given, to name a few.

Hecock refers to Rogstad (a two-time recipient of the award), Larsen and Knapp as his personal “heroes.”

Larsen, who also served as the watershed district engineer, was instrumental in the installation of a sanitary sewer system around the entirety of Detroit Lake, a 20-year project that was completed in stages, Hecock said.

“It was also his vision to control the stormwater running into the lake,” Hecock said.

Rogstad, meanwhile, was one of the “founding fathers” of the watershed district itself, which was established to help combat various issues with water quality and clarity in local lakes, rivers and streams.

And Knapp, who served as president of Lake Detroiter for about 10 years, was instrumental in getting the sewer project around Detroit Lake completed.

Hecock also credited Mark Geihl as “the architect of COLA,” which came into existence in 1991, shortly before he joined the watershed district as administrator.

“I’m in some good company,” he said.

Follow Detroit Lakes Newspapers reporter Vicki Gerdes on Twitter at @VickiLGerdes.